

SIMI MUSIC

Instrumental Music Handbook



2023-2024

Simi Valley High School

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WELCOME

Director's Message

Dear 2023-24 Simi HS School Music Members and Parents:

Enclosed you will find a manual that should answer most of your questions regarding this coming year's activities and the Simi Valley HS Instrumental Music Department. This handbook is intended to answer questions about prerequisites, auditions, policies, and the structure of our program with the goal of helping students and parents understand what is available and what is expected at all times. Please read and discuss this handbook together, remembering that you will be held accountable for its contents. After doing so, sign and return the Signature Page. Please take time to study this handbook as soon as possible so that any conflicts can be avoided.

Welcome to the award-winning Instrumental Music Program at Simi Valley High School, Simi Music, and our parent support organization, the Simi Music Boosters! We are so excited to welcome you to the family. Here at SVHS you will continue to develop your musical skill and find or grow friendships that will carry you through a lifetime.

Simi Music consists of four main performance components: the Bands (Concert Band and Wind Ensemble), the String Orchestra, the Jazz Band, and the Marching Pride (includes band and color guard). These classes offer a wide range of music education and performance opportunities from intermediate to advanced levels.

The Simi Music Boosters is a nonprofit organization dedicated to supporting and enhancing the experiences and opportunities for the entire Instrumental Music Department at SVHS. We are looking forward to another outstanding year of musical education, growth and enrichment for all of our students.

If you have any questions, please do not hesitate to contact me. Here's to a great year!

Sincerely,

Clinton Cody Jr.
Instrumental Music Director
Simi Valley High School
Clinton.Cody@simivalleyusd.org

STATEMENTS OF PHILOSOPHY AND PURPOSE

Simi Music

My expectations for all of the Simi Music students is that everyone will enjoy their time in the program and achieve excellence at all times. In order to accomplish this, we will not only learn about but experience music as fully as possible in a very substantial and tangible manner. We will be both mentally and physically engaging music; for as Bennett Reimer (former Director of Music Education at Northwestern University) said, "When art is experienced aesthetically and understood aesthetically, it delights in a way that few human experiences provide." I strongly believe it is the right of every human to make music and very few humans live a life in which music does not play a significant role. Through their musical experiences students should learn about the academic aspects of music and also be instilled with practical uses of skills that are naturally built into music education.

It is my goal and responsibility to provide an opportunity for all students of the Simi Valley HS Music Department the tools necessary to become musically independent. My plan is for all of my students to be sound musicians by the time they leave Simi Valley HS so that they may, if they so choose, continue their journey after high school at institutions of higher learning, professionally or for continued quality of life enjoyment.

As I strive to uphold the integrity and rich tradition of excellence in music education here at Simi, I will offer courses that meet national and district music standards and provide you/your children with a comprehensive core music education. I will also strive to instill a strong sense of community and relationship building through the study of musical practice.

We will work towards preparing students for a career in music and life itself. An excellent music program helps students grow into thoughtful, sensitive, caring, articulate and well-rounded adults who believe that they can achieve their goals by applying the skills they have learned from being part of the music program.

Simi Music will uphold the philosophy that an excellent high school music program consists of a core of "classically-based" performance classes that rehearse daily, perform regularly, require outside practice and include regular testing to measure how well the students are meeting program standards and progressing toward their personal performance goals.

Simi Valley Music Boosters

The purpose of the Boosters is to:

- promote and support the Simi Valley High School Instrumental Music Program including but not limited to the instrumental program and auxiliary teams, under the guidance of the Music Director;
- raise funds to supplement the areas necessary for realizing the objectives of the Music Program;
- foster and promote goodwill, communication and cooperation between parents, students, school and district representatives, instructors and the community;
- foster closer ties between parents of younger students and parents of high school students;
- promote music culture in the community by fostering concert attendance and public support of program activities, thereby rendering moral support to the students; and
- enhance the Music Program experience for all present and future participants.

BOOSTER BOARD

President:	Heather Hoglund	president@simimusic.org
Vice President Fundraising:	Vance Deruise	vpfundraising@simimusic.org
Vice President Membership:	Vacant Position	membership@simimusic.org
Treasurer:	Kim Vance	treasurer@simimusic.org
Secretary:	Marlene Parada	secretary@simimusic.org

Booster Contact Info

Simi Valley Music Boosters
PO Box 1013
Simi Valley, CA 93062

info@simimusic.org

Booster Membership

Any parent or guardian of a student enrolled in a Simi Music ensemble, class, or performing group is a member of the Boosters! We are all united in our support of Simi Music in one way or another, and collectively we are the Simi Music Boosters.

VOLUNTEER OPPORTUNITIES

*This program cannot be successful without every family's support! **A parent from each student's family is required to volunteer in some capacity**, and there are many choices and levels of commitment and time. Please select one or more you are interested in. Jobs that can be done from home are noted as “*work from home opportunity!”*

Special Skills, Interests or Resources

Bookkeeping	Home improvement	Photography	Sewing/mending
Carpentry/woodworking	Mechanical: maintenance of quads & golf cart	Power tools	Sound engineering
Graphic Art	Organization	Set design/stage design	Welding
RV loaned for use, on the day of Band Spectacular: <ul style="list-style-type: none">• 1 for the money handling• 1 for first aid		Tablet/iPad donations to run ticket/concession sales at our events	

Coordinator Positions

Help make a difference by taking on a coordinator position! Many coordinators will work with a team of volunteers to accomplish the job.

- **Apparel Coordinator:** Coordinates the inventory, ordering, tracking and receiving of music program spirit wear such as T-shirts, hoodies, hats and patches. Organizes fulfilled orders for distribution to music program students and families. **Work from home opportunity!*

- **Concert Coordinator:** Working with the Director, coordinates ticket sales (GoFan), flyers, programs, and onsite ticket sales/validation.
- **Grant Writer:** Writes grants on behalf of the Boosters in support of the Music Program. **Work from home opportunity!*
- **Logistics Coordinator:** Arranges transportation of equipment at events.
- **Marching Band Color Guard Liason:** Ensures that Color Guard and Winter Guard programs are represented at Booster Board and General Membership Meetings.
- **Marching Band Student Care Coordinator:** Ensures water and food are available to students as directed by the Music Director. Organizes donated snacks for each Band Camp evening. Purchases (with reimbursement from Boosters) meals, snacks and water as needed and sets up to provide food and drink for competitions. Responsible for availability, maintenance, and inventory of first aid kit at all events.
- **Marching Band Uniforms Coordinator:** Issues uniforms and maintains records of uniforms checked out by each student. Coordinates the cleaning, maintenance and emergency mending/alterations of all uniforms and formal wear. Informs the Executive Board when purchases of marching accessories, replacement uniforms or formal wear are needed. Responsible for organization and upkeep of uniform closet. The Coordinator or their designee must be present at all football games and competitions.
- **Publicity Coordinator:** Interfaces with the media on behalf of the Boosters. Assists the Secretary with communications duties. **Work from home opportunity!*
- **Volunteer Coordinator:** Enlists parent volunteers as requested by coordinators where needed for various functions of the program including: equipment transport ("roadies"), Band Spectacular, student care, football game concessions, chaperones. Sends out requests for volunteers via CutTime, SignUp Genius and/or email. **Work from home opportunity!*

Teams

Team Name	Description	When & Where	Time Commitment
Audit Team	This committee reviews the Boosters financial records to identify any errors	July/August	2-3 hours
Band Spectacular Team - Lead positions	Under the direction of the coordinator, the team members plan and prepare for the SVHS Band Spectacular competition. Positions include: <ul style="list-style-type: none"> • Band Manager • Booth Manager • Gate Manager • Hospitality Manager • Logistics Manager • Parking Manager • Vendor Manager • VIP Manager • Volunteer Manager 	SVHS Campus Typically the last Saturday of October	Tasks are required in late spring/early summer as well as in the weeks leading up to the event
Banquet Team - End of Year Banquet	-Order food -Coordinate food, if a potluck -Set up venue & Decorate	-May -School Gym, MPR or other venue	Time varies depending on task
Bylaws Review Team	Any interested parents can help analyze and revise the Boosters bylaws as needed along with two members of Boosters executive board.	-Via zoom or in person meeting	A few hours once every two years

Teams (continued)

Team Name	Description	When & Where	Time Commitment
Concert Team	<ul style="list-style-type: none"> -Concert program (formatting, ordering) -Online (GoFan) ticket sales -Concert posters (design, ordering) -Set up lobby -Ticket validation -Onsite ticket sales 	-4 concerts per school year: Fall, Winter, Spring, End of year -MPR or Cornerstone Church <i>*Work from home opportunities!</i>	-1 hour prior to start of concert -15-30 minutes after concert
Director's Special Projects Team	<ul style="list-style-type: none"> -Physical inventory organization/storage (tools, instruments, equipment, etc) -Digital inventory organization/data entry (music library, digital records of inventory) 	-Flexible dates -Work from home or SVHS <i>*Work from home opportunities!</i>	Time varies depending on task
Fundraising Team	Under the direction of the VP of Fundraising, manage or help with fundraising activities: <ul style="list-style-type: none"> • See's Candy (Christmas, Valentine's, Easter) • Butter Braid • Mattress Sale • Dining Out • Scrip, Amazon Smile • Auction • Solicit donations • Solicit sponsors 	Throughout the year <i>*Work from home opportunities!</i>	Time varies depending on task
Nominating Team	Under the direction of a nominating committee chair, help generate nominees for open board positions and conduct an election.	March/April	A few hours once a year
Photo/Video Team	Marching Band is listed below		
	Candid photos & videos	Flexible, depending on your schedule & availability	Concerts Rehearsals Festivals

Marching Band Volunteer Opportunities

All Marching Band parents are expected to join at least one of the teams below. Not all teams require attendance at every single event. Many hands make light work and more importantly allow our students to succeed!

- ★ 6 football games at SVHS stadium August-October
- ★ 5-6 competitions on Saturdays at various regional schools
- ★ Volunteer commitments do not have to be every game or competition
- ★ Several volunteers are needed for each position and will receive instruction
- ★ The band is given a limited number of free tickets for football game volunteers - Come be part of the team and join the fun!

Volunteer Opportunity	Duties may include	Examples of Time Commitment	Where
Uniforms	Work with the Uniform Coordinator to issue uniforms and maintain records of uniforms checked out by each student. Assist with cleaning, maintenance and emergency mending/alterations		
	<ul style="list-style-type: none"> Initial fitting/sizing at Band Camp 	-2 hour shifts both during the day and in the evening	Band Camp
	<ul style="list-style-type: none"> Oversee uniform storage Assist with minor wardrobe malfunctions Ensure uniforms are hung up properly 	-30 minute shift, 1 hour prior to start of football game -30 minute shift after the halftime performance	Football game
		-45 minute shift after trucks are unloaded at competition location -45 minute shift after performance	Competition
Logistics	Work with the Logistics Coordinator to arrange transportation of equipment at all events		
	<ul style="list-style-type: none"> Load & unload equipment on trucks 	-1 hour on Saturdays before leaving for competition -1 hour on Saturdays after returning from competition	SVHS
	<ul style="list-style-type: none"> Drive trucks to competitions Pick up & return rentals 	-All day -Potentially the day before the competition and/or the day after the competition to pick up and return truck rental	Competition

Volunteer Opportunity	Duties may include	Examples of Time Commitment	Where
Marching Band Roadie	Coordinate with Percussion Coaches to assist with moving equipment & props on/off the field		
	<ul style="list-style-type: none"> Supervise and help students move equipment & props on & off the football field 	-Halftime -Approximately 30 minutes	Football game
	<ul style="list-style-type: none"> Supervise & help students unload & load equipment on trucks Supervise & help students move equipment & props to rehearsal location, stadium, on/off the field and back to the parking lot 	-All day	Competition
Stand Management	Work with the Stand Management Coordinator to set up the stands for football games.		
	<ul style="list-style-type: none"> Rope off bleachers for the band before the start of the football game Set up music stands in the bleachers Stop foot traffic with caution tape or rope when the band walks up and down the bleachers Hand out water to the students 	-Intermittently entire football game, including before & after game -Approximately 3.5 hours	Football game
	Work with the Concession Stand Coordinator to set up, make, sell and teardown the concession stand at football games.		
	<ul style="list-style-type: none"> Cut up fruit the morning of the football game Set up concession booth before game Make popcorn & cotton candy Sell popcorn & cotton candy Wash down popcorn machine Take cotton candy machine home to wash Teardown booth at end of 4th quarter 	-Shifts can range from 2 hours to 5 hours <i>*Work from home opportunity!</i>	Football game

Volunteer Opportunity	Duties may include	Examples of Time Commitment	Where
Student Care	Work with Student Care Coordinator to ensure water, food and snacks are available to students as needed		
	<ul style="list-style-type: none"> Help purchase (with reimbursement) water & ice Help set up igloos with ice water 	-1 hour at the start of each day to get water and ice and fill up the igloos -1 hour at the end of each day to hand out donated snacks, clean up water and prep for the next day	Band camp
	<ul style="list-style-type: none"> Help purchase (with reimbursement) water, ice, snacks, food Help set up to provide water and snacks Help set up to provide lunch and/or dinner 	-1 hour or so purchasing ahead and dropping off to coordinator -All day attending competition and helping to set up and serve food	Competition
MB Photo/Video Team	<ul style="list-style-type: none"> Record performance using your own device for Director & band to review Download for Music Director 	-10 minutes	Football game
			Competition
	<ul style="list-style-type: none"> Candid photos & videos 	-Flexible, depending on your schedule & availability	Band Camp & Practice
			Football game (before, during, after)
			Competition (before, during, after)
MB Banquet Team	<ul style="list-style-type: none"> Order food Coordinate food, if a potluck Set up venue Decorate 	-November/December -Time varies depending on task	School Gym, MPR or other venue

Executive Board Member Positions

- **President:** Plans agenda, facilitates, and presides over monthly Booster Board meetings, General Membership Meetings, Executive Board Meetings, and Budget Committee Meetings of the Boosters. Acts as liaison between the Boosters and the Music Director, other Simi Valley High School representatives, representatives of other district schools, and Simi Valley Unified School District Representatives. The president performs all duties usually assigned to the office; submits annual Booster Club Application packet to Simi Valley High School; ensures that all decisions of the Booster Board are put into effect; ensures ALL Board Members are keeping pace with all requirements and responsibilities; forms committees and appoints coordinators as specified in the bylaws; authorizes disbursement of funds following the procedures set forth in these bylaws, using good accounting practices, and following the policies of Simi Valley High School and School District; and has overall leadership and management responsibility for the organization. Responsible for organization, inventory and maintenance of Booster property in the sea train
- **VP Fundraising:** Assumes duties and responsibilities of the President in his/her absence. Responsible for organizing and overseeing all fundraising opportunities, including delegating individual fundraising campaigns to the Fundraising Team as needed, to support the purposes of the Boosters organization as laid out in these bylaws. Communicates fundraising opportunities and progress with the approval of the Music Director, coordinates with the Vice President of Membership for collecting all fundraiser monies and with the Treasurer for preparing said monies for deposit. Receives unopened bank statements, reviews financial activity and budget line item allocations, and verifies balances in the Treasurer's monthly report.
- **VP Membership:** Assists the President in the performance of the President's duties, when needed. Responsible for preparation and delivery of the student registration packets for the upcoming school year, coordinates collection of student registration and Booster Member information, and maintains current membership records. Delivers all fundraiser monies to the Vice President of Fundraising and coordinates with the Treasurer for preparing all other donations for deposit. Responsible for sending IRS mandated donation receipts to any donors who make a single donation totaling \$250 or more.
- **Secretary:** Responsible for sending meeting reminder notices to all Boosters; recording the minutes for Booster Board Meetings, Executive Board Meetings, and General Membership Meetings;

distributing minutes to the Booster Board one week after said meeting; and responsible for keeping the most recent version of the Booster Bylaws. Assists the Vice President of Membership with student registration packets and assists the Vice President of Fundraising with communicating progress towards fundraising goals with the General Membership. Responsible for updating the website calendar. Conducts or coordinates correspondence and communications for the Boosters, which may include but is not limited to flyers, event programs, social media, and website content.

- **Treasurer:** To make this role more appealing and efficient, we have divided it into two co-positions:
 1. **Treasurer** Enters transactions into bookkeeping software, creates monthly financial statements. Helps create the annual budget as a member of the budget team. Helps the president with the annual Booster Club application packet. Maintains care and custody of Boosters financial accounts including the checking account, Paypal, and any other accounts held by the Boosters. Receives all monies due to the Booster Club. Responsible for preparing and filing of applicable tax returns. This position would be very easy for a CPA or anyone familiar with accounting software, but it is not limited to that. Boosters may also employ a bookkeeper.
 2. **Banker/Accounts Payable** Goes to the bank as needed to deposit money and obtain cash for events, and takes cash box to and from events. Writes & distributes checks, and prepares and submits the booster packet to the district.

PROGRAM COMMUNICATION

Maintaining consistent communication between our director, program staff, booster board, parents, and students is an integral function of an efficient and excellent music program.

Email

The best way to reach Mr. Cody is through email where you can expect a response within 24 hours. Emails are often read throughout the work day, but expect replies in the evening or morning, unless urgent.

Weekly Bulletin

Mr. Cody and the Boosters release the Simi Music Bulletin every week which details important news, announcements, and reminders for students and parents. In addition to being emailed, the Bulletin is updated weekly on our website simimusic.org/bulletin. It is imperative that students and parents read the Bulletin in its entirety every week so that our program can effectively operate.

CutTime

CutTime is our online data management system used for communication, calendaring, volunteer scheduling, and more. Please attend to the following regarding CutTime:

- Register: Check your email for communication from info@cuttime.net saying Mr. Cody set up an account for you - If you did not receive it please email info@simimusic.org
 - Students and Parents received separate emails to create individual accounts
 - You may not use another students/parents link to register, they are unique.
- Update your email address, cell phone #, and mobile provider
 - Communication will be sent to the address/number on file, make sure it is correct.
 - You will not receive text messages if your mobile provider is not indicated.
- Add NoReply@CutTime.net to your email contacts to prevent emails from going to SPAM
- You may reply to CutTime emails using the reply email address provided in the body.
- Calendar: Refer to this calendar regularly for program events. Updates/Changes to events will be communicated individually and highlighted in each Weekly Bulletin.

FINANCIAL SUPPORT

Fair Share Contribution

Simi Music relies primarily on contributions to fund our operations. Without them we are unable to run the successful program we have. The Simi Valley Unified School District contributes about \$13,000 to our music program each year, while our yearly budget hovers around \$150,000. As a result we ask each student for a fair share contribution in addition to the fundraising we engage in year-round.

Simi Music provides each and every member with access to a high quality music and performing arts education. Students receive extensive training in playing their individual instruments/equipment, performing in ensemble settings, and a wide variety of performance literature. Through their participation in Simi Music, students are not only prepared to be lifelong music and performing arts lovers; they will graduate high school as potential performers, composers, and directors with access to a wealth of knowledge, experience and professional connections that will accelerate their career path. Whether pursuing music and performing arts as a career or a hobby to enjoy, Simi Music students find themselves enriched by the musical, social and professional experiences they have the opportunity to participate in.

What You Get

Professional Coaching- Students work with professional coaches who specialize in their performance area, establishing fundamental techniques specific to their instrument/equipment. These sessions do not replace the benefit of private lessons, but they provide an excellent supplement to any amount of private lessons students receive at home. Our professional staff includes: marching staff, color guard staff, percussion staff, and in-class coaching from professional musicians who are actively working/recording in the music industry.

Performance Opportunities- Students participate in many performance opportunities throughout the year including classical concerts, football games, private events, educational clinics, state/regional competitions, and recording sessions. Each of these events broadens the student's range of experience, boosts their confidence as a performer, and increases their technical mastery.

Social Development- Simi Music is a home for all students, a safe place where lifelong relationships are kindled. These interactions take place in the minutes before and after class, between school and rehearsal and during rehearsal itself. Students grow professionally in their development of leadership skills as they take on roles of section leader, captain, drum major, concertmaster, student leadership and more.

Educational Benefit- Students receive exceptional standards-based instruction provided through in-class instruction, after-school rehearsals and performance opportunities. The wealth of knowledge built by students through their Simi Music experience is unparalleled.

What You Pay

In order to cover projected costs we ask each family to pledge their fair share contribution of

\$600 per student (Marching Pride) OR \$250 per student (Band/Orchestra)

We start accepting program contributions for Marching Band at the beginning of Band Camp.

Payment Options/Plans

Contributions

One Payment of \$600 or \$250

- Easily donate at SimiMusic.org!

Installments (\$25-\$200)

- 3, 6, & 10 month payment plans available
- Easily subscribe to auto-pay at SimiMusic.org!

Ways to send contributions:

- Mail check to the Simi Valley Music Boosters PO Box
 - All checks payable to **Simi Valley Music Boosters**
- Paypal - pay via credit card at SimiMusic.org

All financial contributions to the instrumental music program through the Simi Music Boosters are tax deductible, Tax ID #: 23-7259724

Please note that the fair share contribution should not hinder anyone from participating in the music program. If the donation creates a financial burden, please contact Mr. Cody as soon as possible to work out a solution such as an alternate payment schedule or other possible fundraising efforts.

Transportation Fee

This fee is due to the ASB office at the beginning of the year and is a mandatory fee that covers the cost of bus transportation to program events.

\$125 per student (Marching Pride) OR \$50 per student (Band/Orchestra)

PROGRAM STRUCTURE

Simi Music is a performing arts program; every class/ensemble is a performance-based group and is designed to provide high-level performance opportunities while promoting the development of instrumental/equipment performance through a standards-based curriculum.

String Orchestra (Grades 9-12)

[Prerequisite: Participation in either elementary or junior high school orchestra for at least one year and/or consent of the instructor]

String Orchestra is a year-long instrumental ensemble comprised solely of stringed instruments. Performance repertoire includes literature from the Baroque through the twenty-first century period, plus various contemporary styles. Class activities are designed to continue to develop students' individual and ensemble performance techniques, with emphasis on such aspects as bowing techniques, tone production, intonation, phrasing and expression. This group performs at festivals and concerts of various types at set times throughout the year. Attendance at all rehearsals, sectionals, and performances are mandatory per course requirements. This course is designed to follow a sequential standard based approach to music education. Material Costs

Wind Band

The Band program consists of two performing groups, Concert Band and Wind Ensemble. Band students will be assigned to the appropriate class for their level of experience and playing ability as determined through auditions at the end of each year. Opportunities to audition at the semester may be available on a case-by-case basis. Wind Ensemble is an auditioned class and requires teacher approval to be permitted into that class. Both Concert Band and Wind Ensemble focus on the development of technical and theoretical concepts and skills related to instrumental performance. These classes include opportunities for development across a variety of disciplines (wind, percussion, auxiliary). Concert Band and Wind Ensemble will perform in concerts, festivals and assemblies throughout the year.

Jazz Band

Jazz Band is an 8th period intermediate to advanced level audition-based ensemble that features jazz theory and concepts, performance techniques and improvisation skills. Teacher approval is required.

Marching Pride

The Marching Pride is a collaboration between the marching band and color guard who perform together in the fall and individually in the spring as Winter Guard and Winter Percussion. During the Fall semester, P.E. credit is available to students who enroll in either class. In the fall the Marching Pride will perform at Home Football Games, Rallies, Parade Competitions and Field Tournaments. During the Spring, Marching Band students may participate in Winter Percussion which performs during the second semester. Color Guard students may also stay enrolled and participate in Winter Guard to receive a second semester of P.E. credit. Winter Guard will perform at competitions January-April.

Marching Pride Important Dates

Band Camp - July 24 - July 28 (Monday-Friday)

July 31- Aug 5 (Monday-Saturday)

*Saturday Aug 5 will be a morning block and performance and then a BBQ to wrap up camp.

Football Games:

Aug 18 vs. Pacifica

Aug 25 vs. Pete Knight

Sept. 1 vs. Royal

Sept. 8 vs. Saugus

Sept. 29 PEP RALLY

Sept. 29 vs. Westlake

October 27 vs. Bishop Diego

Showcase

Sounds of Conejo - September 23

Competitions

Palmdale Show - September 30

Royal Classic - October 7

Band Spectacular - October 21

Oxnard - November 4

Moorpark Prelim - November 11

SCSBOA Championship 2023 - November 18

Simi Music Important Dates: Bands, String Orchestra

May 30, 2023 Incoming and Returning Members and Parent Meeting

Jun 3, 2023 Physical Day 8 AM - 12 PM SVHS

Fall Concert **TENTATIVE** October 12 (Dress rehearsal 10/10/23)

Winter Concert **TENTATIVE** December 8, 2023 (Dress rehearsal 12/7/23)

Spring Concert **TENTATIVE** March 8, 2024 (Dress rehearsal 3/7/24)

Camarillo Festival **TENTATIVE** March 9, 2024

SVUSD Festival **TENTATIVE** March 13-1, 2024

Spring Tour May 2nd-4th 2024

End Of the Year Concert May 10, 2023 (Dress Rehearsal 5/9/24)

Super Jazz Festival **TENTATIVE** May 18th, 2024

ATTENDANCE POLICY

- Attendance at ALL scheduled rehearsals, performances and other special events is **mandatory and counted for a grade**. When you receive the yearly calendar, we ask that you arrange your schedule so as to participate fully in all Simi Music events. When one member is absent, it affects the entire group.
- If an absence is unavoidable, it must be cleared with the Director using the **Schedule Conflict Form** at least **two weeks in advance**. Acceptable excuses for absence include: medical emergency, death in the family, severe illness, and in some cases, conflicts with other school activities.
- For medical excuses, a doctor's note may be required. For conflicting school events, proof must be shown that the event was planned before receipt of the performance schedule; otherwise, all events must be planned around the Simi Music performance schedule. Conflicts with other school activities must be worked out between the parent, student, teacher in charge of the activity and the Director.
- All other absences from performances will be considered **unexcused absences** and will result in a grade of zero for that assignment. All reasons not mentioned above are **unacceptable**. Examples: work, birthdays, other class work, school events that were scheduled after ours, vacations not previously planned, homework, tests, study groups, assignment due dates, etc.
- Make-up assignments similar in nature to the events being missed may be allowed at the discretion of the Director for the recovery of partial credit.
- It is unacceptable for a student to pass information of any absence or tardy along with another student. All student-relayed information will be considered invalid and counted as an unexcused absence, lowering the student's grade. Repeated unexcused absences may result in dismissal from the ensemble.

BEHAVIORAL NORMS

Classroom Expectations

1. **Respect others and their property** at all times.
2. **Respect all equipment and facilities**; only play and handle your own instrument.
3. **Come prepared every day** with everything you need to participate.
4. **Items not allowed** at any time in class or rehearsal include, but are not limited to:
 - a. **No food, drink or gum** (except bottled water)
 - b. **No cell phones, iPods, games or other electronic devices** except those used in instruction.

Drug and Alcohol Policy

Drug and alcohol use is strictly prohibited at all Simi Music events and functions, as well as in the music hall and on the football field. This includes e-cigarettes and vaping. Use of drugs or alcohol are grounds for removal from the program.

Simi Music Representation

Any time you wear your uniform or Simi Music attire, you are representing Simi Music. Students are always expected to represent Simi Music with pride, but especially when wearing program attire.

While in uniform:

- Be polite and courteous to those around you
- Profanity is strictly prohibited
- Drug/alcohol use is strictly prohibited

Escalation

- 1st occurrence = Verbal warning and reminder to student to follow the rules
- 2nd occurrence = Loss of participation privileges and/or alternate work assigned
- 3rd occurrence = Teacher-assigned detention and parent contact
- 4th occurrence = Referral to Discipline Office and additional parent contact
- 5th occurrence = Referral, possible class suspension and mandatory parent conference

Continued problems may result in the student being removed from the class and/or the music program.

STUDENT LEADERSHIP

Structure

There are several opportunities for students to be involved in leadership. Elected student leadership positions are available at both the class level and the Simi Music Cabinet level. Simi Music Cabinet positions include President, Vice President, Secretary, Historian, Librarians, Producers, Property Managers, and Class Presidents. Elections for these positions take place in the spring for the term of the following school year. Elections for individual Class Presidents take place at the beginning of each school year.

In addition to elected leadership, Marching Pride leadership positions are based on auditions/applications and will be appointed by the Director. These positions include the Drum Major, Assistant Drum Major, Captains (Woodwinds, Brass, Percussion, Guard) and Section Leaders.

Simi Music Cabinet

- President
- Vice President
- Secretary
- Historian
- Librarians
- Producers
- Property Managers
- Class Presidents- String Orchestra, Concert Band, Wind Ensemble, Jazz Band
- Drum Major
- Assistant Drum Major
- Captains (Woodwinds, Brass, Percussion, Guard)

Marching Pride Leadership

- Drum Major
- Assistant Drum Major
- Captains (Woodwinds, Brass, Percussion, Guard)
- Section leaders (Flute, Clarinet, Alto Sax, etc...)

SIGNATURE PAGE

(please return entire page)

STUDENTS and PARENTS - Please sign and return this page to signify that you:

1. have read and understand the policies in this Handbook;
2. agree to abide by them as a member of Simi Music;
3. and understand that you may be dropped from Simi Music ensembles for not meeting these requirements.

I have read and understand the policies in this handbook and I agree to abide by them as a member of Simi Music. I have read the calendar and agree to attend all required rehearsals and performances as scheduled, plus any that must be added or their dates changed in updated editions of this calendar. **I understand that required rehearsals and performances, including those that take place outside the school day, are graded assignments for the class and that if I don't attend, I will lose points and may receive a lower/possibly failing report card grade.** I will immediately inform Mr.Cody in writing, at least two weeks in advance, of any new conflicts that arise, by turning in an updated **Schedule Conflict Form**. I know that not all conflicts will be considered valid or excused.

Student Name (please print)

Student Signature

I have read this handbook with my student and understand what is required of him/her as a member of Simi Music. I agree to do my best to help my student meet these standards. I have read the calendar and commit that my student will attend all required rehearsals and performances as scheduled, plus any that must be added or their dates changed in updated editions of this calendar. **I understand that required rehearsals and performances, including those that take place outside the school day, are graded assignments for the class and therefore if my student is absent without a valid excuse, they will lose points and may receive a lower/possibly failing report card grade.** I will immediately inform Mr. Cody in writing, at least two weeks in advance, of any new conflicts that arise, by turning in an updated **Schedule Conflict Form**. I know that not all conflicts will be considered valid or excused.

Parent Name (please print)

Parent Signature